

HEMPFIELD SCHOOL DISTRICT - LANDISVILLE ELEMENTARY CENTERS PARENT - TEACHER ORGANIZATION

Executive Board Meeting Minutes January 7, 2021 via ZOOM

Attendance: Matt Haines, Ron Swantner, Ian Daecher, Wendy Martin, Brian Mullen, Megan Murphy, Jacob Melusky, Mindy Reese, Melissa Montgomery, Jessica Gast, Karen Youtz

Guests: There were no guests in attendance.

Call to Order: Matt Haines called the meeting to order at 6:04 p.m.

Secretary's Report: Holiday Shoppe was cancelled in 2020. We look forward to bringing it back in 2021.

Treasurer's Report:

Brian reported that fiscal year to date as of 12/31/2020 we are at a net loss of \$-17,518.55. Fit Walk revenues will likely be recorded in January. The PTO continues to be in a very strong position to continue to weather the uncertainty in the current years' revenue streams. Brian stated that our 2019 Form 990 was successfully E-Filed in December. It was filed timely and will keep us in compliance with our 501(c)3 designation. All three bank accounts (Operating, Money Market and PayPal) are fully reconciled through December 31, 2020. Any member that would like to review the reconciliations or financial statements is free to contact him.

PEP Rep. Coordinator's Report: Melissa & Mindy shared that the PEP Coordinators are very successful and going well. The Goodie bags and gifts given to the LPC and LIC teachers and staff were tremendously appreciated by all.

Ways & Means Report: Ways & Means Report: The Fit Walk Turkey Trot was a success with good weather. Lots of positive feedback for continuing a safe way to continue a tradition and keep a sense of normalcy. Thanks to Matt Haines and Ian Daecher for the music and the surprise Turkey Guest. We have received donations for the Fit Walk, which will just about pay for the t-shirts the students each received at the event. We will continue with fundraising efforts throughout the year.

Gertrude Hawk Fundraiser will occur this year, currently the team is ironing out all the adjusted details necessary for success.

Dine-outs will continue throughout the year. January- Panera Bread JANUARY 13, 2021. Moe's is offering a Meal kit option- need to figure out dates- logistics for pick-up need to be ironed out. February- Fuddruckers FEBRUARY 8, 2021

Dine Out Events- PENDING March- TBD Moe's Taco Truck (new)- can we put a truck at LPC Quad parking for pickup from Moe's truck? April- TBD Issac's? May: TBD June: Scoops?

Program's Report: Jacob reported that the stipends to teachers were handed out just before break for LIC and greatly appreciated. Megan will be handing out the stipends in January for LPC.

Vice President's Report: Planning ahead in hopes that the Fun Festival will happen and reaching out to vendors to get them on board for the May Festival. Looking for volunteers for the baskets this year for the Fun Festival. Researching and working on getting the small games license and tickets.

LIC Principal's Report: Thank you to everyone for making the virtual week and virtual day work so well. We have adjusted our parking lot to provide more opportunity for students to get mask breaks. Report cards went out in December for the first trimester. We started mid-year testing to ensure students are growing and achieving. Looking into information about the 6th grade picnic. \$100 stipend for classroom teachers has been going well. Our all-stars and team ticket winners love the rewards provided by PTO funds.

LPC Principal's Report: Ron echoed thanks for the PTO and ALL they do for the Landisville Community, students, staff and families. He shared how assessments for learning are happening all January to place students with interventions to accelerate their learning in early February. He discussed how difficult this year has been but how proud he is of the staff and students for showing safety, respect and responsibility by wearing their mask, sanitizing, and hand washing constantly and appropriately across all settings. He added heartfelt condolences as the District lost their first employee to Co-vid complications. Dr. Candice Highfield helped students in all buildings across Hempfield and did whatever it took to get food to families, get kids to school, and get families what they needed for their schools when students were struggling to be successful. She was a tremendous social worker and an even better person. Any and every person who knew Dr. Highfield learned from her, works harder because of her, and mourns her death at this time. Mr. Swantner went on to say he is hopeful the Spring offers more routine operations to send PEP coordinator forms to all families while offering opportunities for visitors, volunteers, and PTO events like the Festival where the school will need coordinators and many helpers. More information will be coming depending on District guidelines in the near future. Mr. Swantner also shared how LPC intends to move forward with purchasing a book for each student and staff member as part of another One Book, One School Reading opportunity for families during the month of March to share in the gift of literacy and reading at home. In conclusion, Mr. Swantner shared any LPC community member with time on their hands, a heart for helping, and all clearances on file should sign up to substitute for support help through the Human Resources office given the need at LPC and across the District.

Family Engagement Update: LPC and LIC continue to make sure that being safe is the number one priority during this school year. Responsibility and being respectful are also major focuses for the LPC and LIC students to learn and engage daily. LPC intends to move forward with purchasing a book for each student and staff member as part of another One Book, One School Reading opportunity for families during the month of March to share in the gift of literacy and reading at home. LIC is discussing with the staff their March enrichment plan. LIC is focusing on goal setting for March as we are currently waiting to see if PSSA's will be happening this year. If anyone knows of interested parties that want to join the Executive Board for the PTO, please send names/information to Mr. Swantner and/or Mr. Daecher. Spread the word that we are actively looking for interested candidates to fill the positions for 2021.

President's Report: Inchy the Bookworm Vending Machine: One for LIC and one for LPC as a reward system. Token based Reward Program. Chris and Melissa are fully funding one of the vending machines and we will purchase/fundraise for the other machine.

New Business: If anyone knows of interested parties that want to join the Executive Board for the PTO, please send names/information to Mr. Swantner and/or Mr. Daecher. Spread the word that we are actively looking for interested candidates to fill the positions for 2021. We want invite interested parties to a PTO informational meeting to understand the positions we need to fill and the support we need from the community in order to grow successfully. There are many positions that will be open for 2021 including Vice President, Ways & Means (Fundraising) Coordinator, Training year for a Treasurer of Interest, Pep Coordinator and more, please contact your Principal today to get involved.

Matt motioned to adjourn the meeting at 6:59 p.m. All were in favor.